



## Kitchen Prep Assistant

Job Location	Canada-Ontario-Toronto
Job Type	Contract, 30 hours per week
Temporary Duration	49 Weeks
Salary/Rate	\$15.00/hour
Start Date of Employment	Immediate
Travel Required	Not Required
Educational Requirements	High School or GED
Languages Required	English

### **Investing In Neighbourhoods - Eligibility Criteria:**

To apply for job opportunities through the Investing in Neighbourhoods Program, interested candidates must be OW participants living in Toronto. Investing in Neighbourhoods job opportunities are in not-for-profit community organizations and enable OW participants to: increase their skill level, develop contacts with employers, and obtain references with the goal of securing permanent employment.

### **Job Description:**

- On-site position at the Bernard Betel Centre location
- Assist in ensuring the orderliness of the kitchen, food and inventory storage areas, fridges and freezer
- Help to receive food items and equipment
- Assist in inventory management
- Clean and sanitize kitchen and cafeteria equipment
- May assist with administrative duties working from home on an occasional basis
- Perform other duties which may be assigned from time to time

### **Requirements/Qualifications:**

- High school graduate
- Good interpersonal, customer service and communication skills
- Good oral and written skills in English
- Knowledge of Microsoft Office programs including Word and Excel is an asset

### **How to Apply:**

If you meet the qualifications above and are interested in applying to this position, please visit <https://career17.sapsf.com/sfcareer/jobreqcareer?jobId=695&company=tessprd> to apply.

We thank you for your interest; however only those candidates selected for an interview will be contacted. For further assistance, visit your local Toronto Employment & Social Services Employment Centre.

Bernard Betel Centre is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act ('AODA'). If you require accommodation for disability during any stage of the recruitment process, please indicate this on your application.